

*Let us put our*

*Signature*

*on your next event*



*Signature*  
**PARTY RENTAL**

2006 Catalog

[www.spridaho.com](http://www.spridaho.com)

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*\* Prices are subject to change without notice*

## **Common questions concerning rental procedures:**

### **Q. How does the pricing work?**

**A.** Most prices are quoted for a one day event. If you desire to use rental items for a longer period of time, please call our office for long term rates. All charges are for time out, whether used or not.

### **Q. How and when do I pay?**

**A.** A credit card number is required prior to items being taken or delivered. The full amount is due upon pickup of rentals. If delivered, full payment is taken on credit card the day before unless another form of payment is received prior to delivery. We accept VISA, MasterCard, American Express, and Discover cards along with checks and cash.

### **Q. When should I make my reservation?**

**A.** Early planning ensures product availability. Only reservations with paid deposits will be assured availability.

### **Q. What is my responsibility for merchandise return?**

**A.** Responsibility for equipment remains with the renter from time of receipt to time of return. Tables and chairs should be folded down, stacked, and ready for pick up. Items not meeting these conditions are subject to additional fees. Any dinnerware, flatware, chocolate fountains, beverage fountains, chafing dishes, or other food service item should be rinsed well and be food and particle-free. Items that are not clean upon return will be charged a cleaning service fee. Linens should be dry and free of refuse to prevent mildew and staining. Linen should be placed in provided bags. Mildewed linens in plastic bags will be charged to the customer.

### **Q. What happens if something is broken, damaged or missing?**

**A.** We do charge to missing, broken, damaged and weather damaged items. Be sure equipment is secure when not in use and protected from weather.

### **Q. Will I be charged if I return unused equipment?**

**A.** Yes, rental charges are for time out whether used or not. We have to re-wash and repack all rentals to ensure every client receives sanitized, undamaged and table ready items.

### **Q. Can I change my order?**

**A.** Changes can be made up to 48 hours before delivery or pick up. After that orders are packed, staged and invoiced and cannot be reduced. Additions will be accepted until 5:00 p.m. prior to the day of delivery or until time of customer pick up.

### **Q. Upon delivery, will my rental equipment be setup or taken down?**

**A.** Setup and breakdown services are available at an additional charge. These arrangements must be made in advance of delivery and pickup so that we can schedule a crew.

### **Q. What if I have a questions or concern about my rentals after business hours?**

**A.** We have an on-call service available at an additional charge. You will be provided with a phone number where an employee can be reached at any time.








<b>SEATING CAPACITY PER TABLE</b>	
<b>ROUND TABLES</b>	<b>PERSONS SEATED</b>
30" Round	2
48" Round	4 to 6
60" Round	8 to 10
72" Round	10 to 12
<b>RECTANGLE TABLES</b>	<b>PERSONS SEATED</b>
4'x30" Banquet	4
6'x30" Banquet	6 to 8
8'x18" Conference	4 (on single side)
8'x30" Banquet	8 to 10
<b>SQUARE TABLES</b>	<b>PERSONS SEATED</b>
24" Square	2
37" Square	4 to 6
60" Square	8 to 10

Seating capacity may vary depending on style of event or type of table service.




<b>Event Seating Guide</b>	
Stand Up Cocktail	6 sq. ft. per person
Buffet Dinner	8 sq. ft. per person
Sit Down Dinner	Round tables of six, eight or twelve 12 sq. ft. per person Long tables 8 sq. ft. per person
Cathedral Seating	6 sq. ft. per person
Dance Area	Wedding 3 sq. ft. per person Dinner or Dance 4 sq. ft. per person
Bandstand	10 sq. ft. per person Drums – 20 sq. ft. Piano – (Spinnet) 30 sq. ft. (Grand) 100 sq. ft.
Speakers Platform	10 sq. ft. per person

*These are minimum guidelines*

## TABLES

 <p>48" Round \$6.00 60" Round \$7.00 72" Round \$8.00</p>	 <p>30" Round Adjustable \$6.00</p>	 <p>30" x 72" Banquet 30" x 96" Banquet \$6.00</p>
 <p>37" Square \$6.00 60" Square \$12.00</p>	 <p>60" Serpentine Table \$8.00</p>	 <p>18" x 96" \$6.00</p>
 <p>24" Telescoping \$8.00</p>		

## CHAIRS

 <p>Celebration White Folding Chairs \$.95</p>	 <p>Wedding Chairs <i>White</i> \$3.00</p>	 <p>Lifetime Folding Chairs \$.95</p>
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## LINENS

We carry an extensive selection of classic solids and pastels, damask, satin, organza, and other unique fabrics and patterns of linen.

Not all colors available in all sizes

ROUND LINEN		Regular	Specialty
62"		\$5.00	---
80"		\$6.00	---
90"	<i>Lap length on 60" Table</i>	\$6.00	\$8.00
96"		\$7.00	---
102"	<i>Floor length on 48" Table</i>	\$8.00	\$10.00
120"	<i>Floor length on 60" Table</i>	\$10.00	\$12.00
66" Fitted		\$6.00	---
SQUARE LINEN			
54" x 54"		\$5.00	\$6.00
62" x 62"		\$6.00	\$7.00
72" x 72"		\$7.00	\$8.00
90" x 90"		\$8.00	---
BANQUET LINEN			
54" x 96"	<i>Lap Length for 6' Banquet</i>	\$5.00	---
54" x 120"	<i>Lap Length for 8' Banquet</i>	\$6.00	---
90" x 156"	<i>Floor length on 8' Banquet</i>	\$10.00	---
NAPKINS			
20" x 20"		\$.50	\$.75
CHAIR COVERS (Full)			
Hotel Chair		\$5.00	---
Folding Chair		\$5.00	---
SASHES			
4" x 108"		\$1.00	\$1.00
SKIRTING (clips provided)			
14'	<i>For 8' Banquet Open Back</i>	\$10.00	---
16'	<i>For 60" Round Tables</i>	\$10.00	---
17.5'	<i>For 6' Banquet</i>	\$14.00	---
21.5'	<i>For 8' Banquet</i>	\$16.00	---
RUNNERS			
Table Runner		\$3.00	



# TENTS

## FRAME TENTS



System consists of a series of aluminum poles that are interconnected with steel fittings to create a rigid framework. No internal poles to impede sight. Lots of accessories. Include Installation by a tent crew.

**\*Prices subject to change upon site inspection**

Tent Pricing		Side Walls	Sq. Feet	Liner Pricing	Track Lighting
30 x 30	\$400.00*	\$120.00	900	\$450.00	\$72.00
30 x 40	\$500.00*	\$140.00	1200	\$600.00	\$96.00
30 x 50	\$600.00*	\$160.00	1500	\$750.00	\$120.00
30 x 60	\$700.00*	\$180.00	1800	\$900.00	\$144.00
20 x 20	\$250.00*	\$80.00	400	\$200.00	\$32.00
20 x 30	\$350.00*	\$100.00	600	\$300.00	\$48.00
20 x 40	\$450.00*	\$120.00	800	\$400.00	\$64.00
20 x 50	\$500.00*	\$140.00	1000	\$500.00	\$80.00
20 x 60	\$550.00*	\$160.00	1200	\$600.00	\$96.00
20 x 70	\$650.00*	\$180.00	1400	\$700.00	\$112.00
20 x 80	\$750.00*	\$200.00	1600	\$800.00	\$128.00

## PARTY TENTS






Canopy-only tents with internal poles and ropes to create tension. Cash and carry rental. Customer installs tents. Available in White, Yellow/White, Blue/White.

20 x 30 Party Tent	\$175.00	N/A	600	N/A	N/A
20 x 20 Party Tent	\$150.00	N/A	400	N/A	N/A







## ACCESSORIES

Tent Heaters.....	\$200.00
<i>Forced air, Propane, 175,000 BTUs, Very Quiet</i>	
Walls.....	\$1/ft
<i>Solid or Windowed Walls available</i>	
Gutters.....	\$1/ft
<i>Rain protection between two tents</i>	
Lighting.....	\$1/ft
<i>Additional lighting options such as rope, string, swag, or icicle lights</i>	

## DINNERWARE

		
<p><b>White China</b>  <i>Dinner plate, salad plate,  b&amp;b plate, bowl or  teacup/saucer</i>  <b>\$4/setting</b></p>	<p><b>5 pc. Flatware</b>  <b>\$1.00/setting</b>  <b>\$.20/each</b></p>	<p><b>8 oz. Wine Glass</b>  <b>\$.20/each</b></p>

## SERVING PIECES

		
<p><b>9 qt. Chafing Dish</b>  <b>\$15.00</b></p>	<p><b>Fill N' Chill Ice Table</b>  <i>6' x30" 6 1/2" deep</i>  <b>\$40.00</b></p>	<p><b>3-Tiered Tray</b>  <b>\$8.00</b></p>
		
<p><b>Stainless Steel  Serving Tray</b>  <b>\$8.00</b></p>	<p><b>Serving Tongs</b>  <b>\$2.00</b></p>	<p><b>14" Chargers</b>  <i>Variety of Colors</i>  <b>\$4.00</b></p>

## BEVERAGE SERVICE



3 Gallon Apex  
Beverage Fountain  
\$30.00



5 Gallon Apex  
Beverage Fountain  
\$45.00



5 Gallon Pontrelli  
Beverage Fountain  
\$45.00



3 Gallon Punch Bowl  
\$8.00



5 Gallon Cooler  
\$10.00

## CONCESSIONS



8 oz. Popcorn  
Popper  
\$45.00  
*Popcorn/Oil/Salt Packages*  
\$3.00



SnoCone Maker  
\$35.00  
*Flavored SnoCone Powder*  
*Mix \$3.00*



Cotton Candy  
Machine  
\$35.00  
*Flavored Flossine Carton*  
*(makes 70 cones) \$8.00*



## CHOCOLATE FOUNTAINS

*Imagine a ripe delicious strawberry being dipped through a flowing curtain of warm, Belgian chocolate! Say "Goodbye" to the fondue pot! Our chocolate fountain is an innovative product the elegantly enhances any buffet, wedding reception, or special event by offering a new dimension in chocolate fondue!*

Montezuma Fountain.....\$150.00  
*Holds 12-14 lbs. of chocolate*

Aztec Fountain.....\$125.00  
*Holds 8-10 lbs. of chocolate*

Elite Fondue Fountain.....\$50.00  
*Holds 4-6 lbs of chocolate*

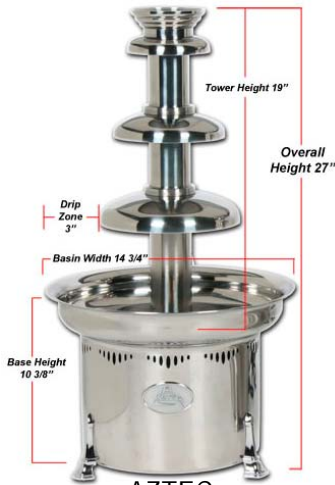
### Premium Fondue Chocolate

*2lb. bags, microwavable, ready-to-use (no need to add oil)*

Milk, White, or Dark.....\$4/lb



*Chocolate Calculator: 20lbs. chocolate/200 people/2 hours*



**AZTEC**

*Overall Height (including feet): 27"  
Basin Width: 14 3/4"  
Drip Zone: 3"  
Tower Height: 19"  
Base Height: 10 3/8"*



## TABLETOP DÉCOR



Elegant Candelabra  
19" x 31"  
\$12.00



24" Tower Vase  
\$5.00



Cylinder Vase  
6", 8", or 10"  
\$2.00



Bubble Vase  
\$2.00



Pear Shaped Vase  
\$2.50



10" Candlesticks  
\$3.00/pair

## WEDDING DÉCOR



6' Silk Ficus Tree  
\$15.00



Lighted Arch  
\$15.00









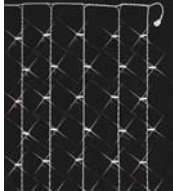
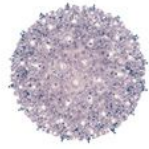


Lighted Pine Tree  
\$25.00

# GARDEN STRUCTURES

 <p><b>GRECIAN ARBOR</b> \$200.00</p>	 <p><b>GALLIC GAZEBO</b> \$350.00</p>	 <p><b>ARCH</b> \$150.00</p>
 <p><b>ROMAN ARBOR</b> \$200.00</p>	 <p><b>SIDE BASKET</b> \$8.00</p>	 <p><b>7' COLUMN</b> \$40.00</p>
 <p><b>TOPPER</b> \$10.00</p>	 <p><b>HANGING BASKET</b> \$10.00</p>	 <p><b>3' &amp; 4' COLUMN</b> \$25.00</p>

# LIGHTING

 <p><b>Chinese Lanterns</b> 10", 12" and 14" White \$4.00</p>	 <p><b>Track Lighting</b> Single track w/3 lights \$8.00</p>	 <p><b>Table Lamps</b> w/ LED bulbs \$5.00</p>
 <p><b>Copper Solar Light</b> w/hook or plate \$8.00</p>	 <p><b>7' Solar Lamp Post</b> \$25.00</p>	 <p><b>Black Hooks</b> w/Solar Lantern \$8.00</p>
 <p><b>FloraLyte LED</b> \$3.00 purchased</p>	 <p><b>Submersible Light</b> \$3.00 purchased</p>	 <p><b>LED Flicker Votive</b> \$2.50</p>
 <p><b>Rope Lights</b> \$1/ft</p>	 <p><b>String Lights</b> Swag, net, or single \$1/ft</p>	 <p><b>Lighted Sphere</b> 10", 12" spheres available \$5.00</p>

## AUDIO/VISUAL



**Fender 10 Handheld**  
*Comes complete with a built-in wireless receiver and hand-held wireless cardioid electret condenser microphone, battery, re-charger and shoulder strap*  
**\$45.00**



**Fender 250 System**  
*Featuring a 6 channel mixer, 250 Watt stereo power amp and specialized DSA speaker design. Comes with 2 cord microphones.*  
**\$75.00**



**Digital Projector**  
*Includes up to 2,000 lumens of brightness, 2000:1 contrast ratio, and an ultra-quiet operation.*  
**\$50.00**



**Body Pack Lapel Mic/Receiver**  
**\$40.00**



**Wireless Microphone/Receiver**  
**\$30.00**



**Digital Voice Recorder 8hr**  
**\$20.00**



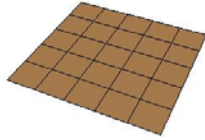
**Laptop Computer**  
*Microsoft Office Installed*  
**\$50.00**



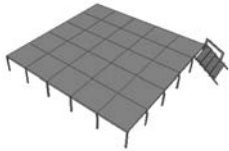
**Presentation Remote**  
*Wireless USB receiver stores conveniently inside remote. Built-in laser pointer highlights key points.*  
**\$20.00**

**FLOORING**

Parquet Wood Laminate Dance Flooring.....\$1.00/sq ft.  
 Installed with subfloor.....\$1.75/sq ft.



**STAGING**

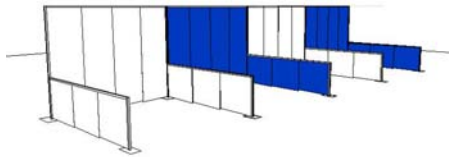


4'x4' Section.....\$20.00  
*Railing Available, Height Adjustable 6", 18", 24"*  
 Installed.....\$30.00  
 Stairs .....\$60.00  
*handrails included*

**PIPE & DRAPE**

*Drapery Wall, Freestanding Expandable, Blue or White*

10' booth with side panels.....\$28.00  
*Includes 3 rear panels and 6 side panels*  
 10' Section *back panels only*.....\$20.00

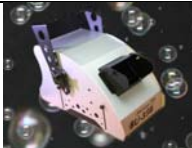






**MEETING/DISPLAY**



Display Easel.....\$8.00  
 8' Projector Screen.....\$30.00

## PARTY EQUIPMENT

 <p><b>Bubble Machine</b> Bubble solution not included \$20</p>	 <p><b>12" Mirror Ball</b> Includes motor &amp; spotlight in 4 colors \$20</p>	 <p><b>24" Black Light</b> \$8.00</p>
 <p><b>Intelligent Lighting System</b> \$100.00</p>	 <p><b>Blow-up Jumper</b> \$150/day</p>	

## EVENT ACCESSORIES

 <p><b>Fire Extinguishers</b> \$8.00</p>	 <p><b>Patio Heater</b> \$50.00</p>	 <p><b>32 gal. Garbage Bins</b> \$10.00</p>
 <p><b>Floor Fan</b> \$10.00</p>	 <p><b>Radiant Heater</b> \$25.00</p>	

# SERVICES

## DELIVERY

We are happy to bring your rental items to your event and pick them up when you're finished. Delivery from Pocatello to Ashton is rated within our Delivery Zones. (Call for information and prices) Delivery outside our zones is \$.75/mile traveled. All items are delivered stacked.

## SETUP/BREAKDOWN

Setup and breakdown of items is not included in delivery charges, but for an additional fee, we will provide a crew to setup and breakdown your event. Charges are dependant on event type and quantity of items. Please call for a price quote.

## ON-SITE CONSULTATION

Let us come to your event venue and provide an evaluation and consultation. Our event specialist will help you determine table and chair counts, provide ideal layout ideas, and identify any potential problems. Please call for information and prices.

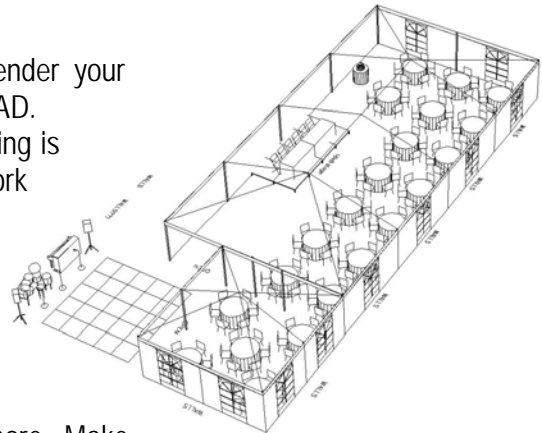
## ON-SITE SERVICE

You may wish to retain the services of a Signature Party Rental employee during an event to ensure all items function properly and to solve unforeseen problems. Please call for more information and prices.

## PartyCAD LAYOUTS

Trouble visualizing the layout of your next event? Let us render your tables, chairs, tents, and more in a to-scale 3D drawing with PartyCAD.

These detailed drawings allow you to see exactly how everything is going to look and ensures a proper fit in the space you have to work with. Call for an appointment and pricing.



## EVENT PLANNING

Let our event planners help with all the details of your next event. Planning services could include something as small as helping to determine table counts. If you need something more all-inclusive, we can do it all from invitations to venue scheduling and more. Make sure every detail is taken care of with our creative and professional event planning services. Appointments with our event planners can be made by calling during business hours or by email.

# POLICIES & TERMS

## RESERVING EQUIPMENT

Quotes and proposals do not guarantee availability of rental equipment. Equipment and items will be reserved only upon receipt of a valid credit card number, a signed rental contract and a 50% deposit (cash, check or credit card).

## PAYMENTS

Full payment on all orders is due upon pickup of items. Orders that have not been paid in full will not be delivered or rented out. Delivery drivers will not accept CODs.

## DEPOSITS

50% deposits are required on all reservations at time of booking. Deposits are non-refundable within 60 days of the event. Any reservation without a deposit will be subject to removal if another customer wants those rental items.

## CANCELLATION/CHANGES

Cancellations before 60 days of event date will receive full refund of all payments. Cancellation within 60 days will receive refund less the 50% deposit. All orders are pulled and considered complete 3 days before event date. A \$20 surcharge will be added to your account each time a completed order is changed.

## RENTAL PERIOD

Rentals are by the day. Arrangements may be made for pick-up/delivery after 3:00 p.m. the night before the event, but any pick-up/delivery before 3:00 p.m. will be charged a second day rental. Items must be returned by 10:00 a.m. the day after the event. **All charges are for time out, whether used or not.**

## RESPONSIBILITY FOR EQUIPMENT

Responsibility for rented items remains with the customer from delivery to return. Customers are responsible for all breakage and lost equipment, including containers, with payment due upon return date.

## INSURANCE

Insurance can be purchased on rental items for 10% of total rental cost. This insurance will cover the damage of any rental items while in the possession of the customer. If the customer does not choose to purchase insurance, they will be responsible for full replacement of damaged or lost items.

## CONDITION OF RETURNED ITEMS

Prior to pick up or return, all equipment should be wiped down and stacked in a single location for convenient pickup. Any dinnerware, flatware, chocolate fountains, beverage fountains, chafing dishes, or other food service item should be rinsed well and be food and particle-free. Items that are not clean upon return will be charged a cleaning service fee. Linens should be dry and free of refuse to prevent mildew and staining. Linen should be placed in provided bags. **DO NOT** put linen in black garbage bags.

on call service to our clients. Additional charges may apply for this service.

## SITE PREPARATION (TENTS)

Please be sure your site is ready for delivery (i.e. lawns mowed, vehicles out of the way) before the crew arrives. Client will inform Signature Party Rental of the existence of any underground utilities (i.e. gas, septic system, sprinkler, etc.) or conditions that may interfere with the ability to stake and/or anchor equipment. Client assumes all responsibility for all damages to underground equipment in absence of such notice.

## WEATHER

Client understands that tents are temporary structures designed to provide limited protection from weather conditions, primarily sun and rain; however there may be situations, particularly those involving strong winds and lightning, in which the tents will not provide protection and may even be damaged or blown over. Evacuation of tents to avoid possible injury is recommended when severe weather threatens the area where the tent is erected. People must leave the tents and not seek shelter in tents during such conditions.

Because it may be difficult to determine if the weather is severe enough to necessitate evacuation, it is best to err on the side of caution. In other words, if in doubt, evacuate. Signature Party Rental will make the services of one of its staff available on site during the event for an additional charge to assist with weather assessment and evacuation if necessary. If client declines those services client understands that it is client's responsibility to be aware of changing weather conditions and to exercise its best judgment with regard to the evacuation of the tents. Client should be thoroughly familiar with evacuation procedures whether or not they decide to retain the services of a SPR staff member during the event. The SPR emergency support telephone number is also available to provide assistance to clients.

Client understands that in the event of a predicted or actual storm or excessive winds, SPR may dismantle any equipment that has been previously installed to ensure the safety of all involved.

## ADDITIONAL CHARGES

Building and fire permits are required by certain municipalities. Signature Party Rental will file for all permits and provide necessary equipment (fire extinguishers, exit signs). There will be an additional charge for this service. Additional Charges may apply if:

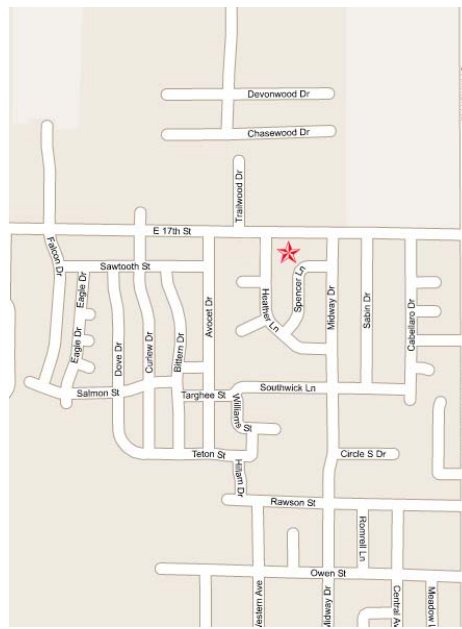
- The site is not ready or accessible when the crew arrives
- The tent and rented equipment is not ready for prearranged pickup
- Delivery or pickup is from any location other than ground level (upstairs or downstairs)
- All chairs and tables are not stacked and linen bagged for pickup
- Food service items are not rinsed food-free
- Customer requires pickup before or after normal business hours
- Site requires custom tent installation (i.e. asphalt, decks, immovable obstructions, etc.)
- Changes are made to an order after it has been invoiced and completed

## CONTACT INFORMATION



### 2 Locations to serve you!

<p>1580 W. Broadway Idaho Falls, ID 83402 (208)529-0843 Office Hours: Mon-Fri 9-5 Saturday 10-4</p>	<p>3160 E. 17<sup>th</sup> Street Suite 160 Ammon, ID 83406 (208)528-7649 Showroom Hours: Mon-Fri 7-7 Saturday 9-4 <i>Consultations by Appointment Only</i></p>
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Fax: (208)523-8971

Email: [info@signaturepartyrental.com](mailto:info@signaturepartyrental.com)

[www.spridaho.com](http://www.spridaho.com)